

City of Senoia  
Transition Meeting  
Stone Lodge at Marimac Lakes Park  
December 13, 2013  
8:00 AM

Present: Andrew Whalen, Chuck Eichorst, Don Rehman, Randy Padgett, Bob Werner & Chief Edens

Council Present: Belisle, Fisher, Graham & Owens  
Council Absent: Grover

1. Mayor Belisle and City Attorney

a. Charter Review

Mayor Belisle began by highlighting portions of the new Charter that all should become well versed to include voting, conflicts of interest and appointments to committees, authorities and staff. Discussion also took place regarding the Manager form of government and it was suggested that a resolution is passed specifically naming Richard as such. City Attorney Andrew Whalen then reviewed the Charter to begin with the Ethics Ordinance and conflicts of interest, the transfer to the Manager which will see Richard as the chief administrator.

b. Open meeting laws – quorum, open meetings, Exe. Session, emails  
The open meetings law, quorums, Executive Sessions and emails were reviewed and all were reminded to use only City issued laptops for City business. Mr. Whalen then reminded all that the following will need to be in place by January 1, 2014 and/or voted on at first meeting:

- Official Map of the City dated late December
- The City Clerk will continue to maintain the Ordinance book and Codes.
- Develop Rules of Procedure
- Reappoint Officers
- Appoint Richard Ferry to Manager
- Follow Contract requirements

2. Department Head Reports

Mayor Belisle reminded all that they may seek information from departments but in no way direct staff to act.

Public Works Director Randy Padgett informed Council that at present the department is down 2 employees with 5 f/t and 1 p/t at the water plant and 9 in Public Works with 2 p/t. The responsibility of the department is to maintain water, sewer, streets, storm water, parks & rec., animal control, maintain buildings and stock lakes. Richard added that anything one can see is the responsibility of Public Works. Moving forward Randy stated that he is concerned with keeping jobs and the public's safety and feels the City needs to find more water sources. Mayor Belisle added that we will receive a report from GBT this coming Monday on the water options. Randy also feels that monies will need to be allocated to improve storm water. Mayor Belisle then commented that

no one in the City stretches a dollar more than Randy and he is very mindful of every dollar spent. The Mayor thanked Randy for his hard work and dedication. Chief of Police Jason Edens stated that the department's mission is to remain fluid in an effort to address public safety and new goals are to be set January 1<sup>st</sup>. Currently the staff consists of 13 sworn officers and 2 civilian to include 10 patrol, 1 investigator and 2 administrative. 2 new officers have been requested. The Chief stated that the department will remain transparent and asks that any concerns sent to Council are forwarded to him. Plans for the future are the firing range and continued fleet maintenance. State Certification has been received and the Senoia Police Department is the first and so far only department in Coweta County with this distinction. State certification could benefit the City with liability issues and possibly a reduction in insurance costs. Mayor Belisle stated that when Jason was appointed Chief he had many obstacles and a number of issues to overcome and has far exceeded all expectations and was thanked for his dedication and hard work.

Code Enforcement Officer Bob Werner began by thanking the office staff for their day to day help. His department's goal is not to fine but to bring compliance. The structure of steps taken were discussed from the initial warning to municipal court. Mayor Belisle stated that it has always been his policy to get results with a gently touch rather than being heavy handed and Bob achieves this. Bob plans to meet periodically with the HOA's. Mayor Belisle thanked Bob for his ability to handle enforcement in a non-confrontational manor.

3. Existing Plans – Comp Plan, P&R Plan, Water and Sewer  
All are familiar with the above mentioned plans and again the City will receive a report on the watershed assessment Monday that will be emailed to full Council.
4. Budget Process  
Section G-part 2 of the Budget Ordinance was reviewed as was the budget process.
5. Tour of Facilities  
With no further discussion Mayor Belisle adjourned the December 13, 2013 Transition Meeting and all interested attended a tour of City facilities.

Respectfully submitted,

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Robert K. Belisle, Mayor

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Debra J. Volk, City Clerk

