Minutes January 30, 2023

CITY OF SENOIA

MEETING OF SENOIA DEVELOPMENT AUTHORITY 505 HOWARD ROAD

6:00 pm

Senoia Development Authority present: Carlotta Ungaro, Kevin Marais, Skip King, Jordan Krabel, and Jennifer Meares. City Council Present: Matt Foust and Dale Reeder

# Minutes

Kevin made a motion to approve the previous minutes with Carlotta's suggested technical changes. Jennifer seconded, and the motion carried unanimously.

# Treasurer Report

Jennifer reported there was $5,978.97 in the Synovus account. Matt Foust will look into the yearly budget from the City regarding the Development Authority's 2023 allocation. Jennifer reported the annual Post Office box fee of $146 was due. Kevin made a motion to approve paying the box fee. Seconded by Jennifer, the motion carried unanimously.

# Annual Officers

Jennifer presented the Slate of Officers for 2023

Carlotta Ungaro Chair

Kevin Marais Vice Chair

Jennifer Meares Sec/ Tres

Jennifer made a motion to approve the officers. Skip seconded the motion, and it carried unanimously

# Howard Rd. Update

Skip reported on the negotiations for the Howard Rd property. He presented to the Board an updated legal description of the property. He advised the Board the contract should be close to being ready and we may need a called meeting soon to vote on approval. Skip announced Winpak's corporate executives would be visiting Senoia later in February. Carlotta suggested hosting a meet-and-greet for the visiting executives.

# Strategic Plan

Carlotta presented her draft of the strategic plan with goals and objectives for the SDA in the coming year. Discussion about the goal of identifying industrial land ensued. Jordan reported that he had successfully worked with the Coweta County Tax Assessor's office to accurately report that the Mann property sale to Win Star accurately was 1.9 acres versus the entire parcel. The Mann property is one of the few properties zoned industrial in Senoia. Matt mentioned the Forza property. The Board will discuss the entire plan in more detail at the upcoming meeting after the members have had time to review. The Board will also discuss a budget in the February meeting.

# Board terms

Carlotta reported that the City's recently approved board appointments are not staggered as they should be.

Jennifer had previously provided an estimate of when current Board members had come on the Board. Ungaro will review and make suggestions on staggered terms. She will email them out and ask each board member to confirm their time in office and the recommended new terms. These will then be shared with City Council to consider revising.

There are two available board positions. Carlotta has made one recommendation and has presented the candidate to the mayor. The Board discussed the need to find active quality candidates to present to the City Council for approval.

The Board agreed to move the meetings to the 4th Monday of every month at 6:00 pm

**Being no further business, the meeting adjourned at 6:50 pm**

**Respectfully,**

**Jennifer Meares Secretary/Treasurer**